

**2111G: Introduction to Professional Writing
Winter 2024**

Course Description and Objectives

This course aims to introduce you to the basic grammatical and stylistic principles of good, clear, written English within a specific context. That context is professional writing. You will be introduced as well to basic theories and concepts in professional writing, given opportunities to develop skills applicable to

Assignment 2: Proposal with visual
(up to 1200 words) 25%

Assignment 3: Formal Report with visual
(1500-2000 words, excluding front and back matter) 40%

Note: Each of Assignments 1, 2, and 3 includes a preliminary peer-reviewed draft stage. In each week a peer-review sess(

Attendance policies

Attendance at class is required to improve as a writer. Here is the Writing Studies attendance policy in this class:

You may miss up to three hours (the equivalent of one week of class) of class meetings during the term without explanation. That means that the first three class hours you miss will be recorded as absences but *gzewugf"rtqxf"gf"q"fw"fp"v"okuu"cp"o"qtg*.

Medical Accommodation Policy

