

2111G: Introduction to Professional Writing
Winter 2023

Section: 002

Instructor: Prof. Marielle Ayles

Time/Room: Tu. 9:30-12:30, SSC – 2020

Office: 1425 UC

Final Course Grades

Your final grade in the course will be based on your performance in the required work, weighted as shown below.

You may miss up to three hours (the equivalent of one week of class) of class meetings during the term without explanation. That means that the first three class hours you miss will be recorded as absences but *excused provided you don't miss any more*.

However, if you miss a total of four to nine class hours (the equivalent of up to three full weeks of class), your final grade will be reduced by 10% (e.g., an earned final grade of 80% will be reported as a final grade of 72).

If you miss a total of more than nine hours of class meetings (the equivalent of more than three weeks of class meetings) your final grade will be reduced by 15% (e.g., an earned final grade of 80% will be reported as a final grade of 68).

Attendance also extends to tardiness. If you are more than 20 minutes late, you will be penalized an hour of attendance. Ph4cg8,(ed)0as)-3(a)0f)-3(i)-4(n)11(al)-5()11(gr)-3(ad)0e o)0f)-3(6) lak0 612*nvqr

Students must write their essays and assignments in their own words. Whenever students take an idea, or a passage of text from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offence (see Scholastic Offence Policy as above).

All required papers may be subject to submission for textual similarity review to the commercial