

cognitive testing. The accommodation policy can be found here: [Academic Accommodation for Students with Disabilities](#).

Academic Consideration for Student Absence

Students will have up to two (2) opportunities during the regular academic year to use an on-line portal to self-

help. Immediate help in the event of a crisis can be had by phoning 519.661.3030 (during class hours) or 519.433.2023 after class hours and on weekends.

Support Services

Registrarial Services <http://www.registrar.uwo.ca>

Student Support Services <https://student.uwo.ca/psp/heprdweb/?cmd=login>

Services provided by the USC <http://westernusc.ca/services/>

Academic Support and Engagement <http://www.sdc.uwo.ca/>

Schedule

(Classes begin Monday, January 10. The first week, therefore, runs from January 10 until January 16. All subsequent weeks also run Monday-Sunday, with exceptions for Reading Week and the final week of classes, where classes end on Friday, April 8.)

Unit/Week One (January 10-16)

[An introduction to professional communication](#)

CWH, Section 15

Discussion Topic: *Look at Skills-Building Exercises on "Using the You-Viewpoint"*

Visual rhetoric: document design

Read: RLC, Chapter 3, “Designing Documents with Visual Appeal”
RLC, Chapter 5, pp. 153-9
CWH, Section 2

Discussion Topic: Find an online example of a document/website that violates one of

