

All assignments must be word-processed in a 12-point Courier font for scripts and a 12-point for other assignments. Scripts must be in proper screenplay format as described in class. Students must use the free Celtx software or another screenwriting program. All assignments must have your name, course name, section number

If you are more than 20 minutes late, you will be penalized an hour of attendance. Please make every effort to be on time as late entry can disrupt the flow of discussion in our class. Early departures from class, which have not been previously arranged with the instructor, will also be counted as an absence. If you leave during the break, you will be docked an hour of attendance.

_____: If you miss another course will count as non-attendance and will attract penalties as defined above if applicable. Instructors at Western shall not require a student to write a make-up test or similar at the discretion of the instructor. If you wish to do this, you should immediately contact an academic counsellor in order to write such a test, that is your choice; your absence will not be excused.

(downloadable Student Medical Certificate (SMC):