

Department of Visual Arts  
Western University

Welcome to Foundation of Visual Arts at Western. This course outline and syllabus contain pertinent information about the Lecture and Studio Lab components of VAS 1020 including art materials and a timeline of the assignments and media that will be covered. You will also find important information about learning outcomes, Western University's Grade Descriptors and your responsibilities as a student in VAS 1020. Please do read this document thoroughly and refer to it throughout the year.

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A studio course designed to introduce students to the techniques and processes of two-dimensional and three-dimensional media; the formal and material concepts, which act as the foundation of direct studio practice, will be emphasized.

: Students are responsible for ensuring they have successfully completed all course prerequisites and that they have not taken an anti-requisite course. Lack of prerequisites may not be used as a basis of appeal. If you are not eligible for a course, you may be removed from it at any time, and you will receive no fee adjustment. These decisions cannot be appealed.

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This course is an introductory studio survey where students will learn, discuss and investigate the fundamental formal, material and aesthetic

John Labatt Visual Arts Centre room 302 or room 206

- Studio Lab -002 Monday, 7:00 – 10:00 pm (room 302)
- Studio Lab -003 Tuesday, 8:30 – 11:30 am (room 302)
- Studio Lab -004 Tuesday, 11:30 – 2:30 pm (room 302)
- Studio Lab -005 Tuesday, 2:30 – 5:30 pm (room 302)
- Studio Lab -006 Tuesday, 7:00 – 10:00 pm (room 302)
- Studio Lab -007 Wednesday, 8:30 – 11:30 pm (room 302)
- Studio Lab -008 Wednesday, 11:30 – 2:30 pm (room 302)
- Studio Lab -009 Wednesday, 7:00 – 10:00 pm (room 302)
- Studio Lab -010 Tuesday, 7:00 – 10:00 pm (room 206)

Studio Lab 002 – Matthew Ryan (014) (uwa) (u) (w) (ca-8(m))TJET@MC /P #MCID 14-BD  
 Studio Lab 003 – Sharmistha Kar

Students will analyze their knowledge and experience in creating their studio assignments by discussing their own artwork and the artwork of others during Critique, an end of assignment class presentation and discussion of the artwork in the Studio Labs. The Critique orally assesses how each artwork responds to the specific assignment objectives. Various Critique strategies will be employed by the Teaching Assistant for students to become more familiar with this discipline specific method of evaluation.

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. Under university regulations, if someone misses more than 15% of their classes ( , ) without written corroboration for health or bereavement, students can be debarred from handing in assignments for assessment and grading. Note that if a student is consistently absent from a 3-hour class for 1 hour, they will exceed the 15% cutoff and be debarred; I will inform your Teaching Assistant to stop accepting assignments and such assignments will receive a mark of 0 (zero). Fair warning will be given through email, first by the TA and then by me, Prof. Johnson, to students if lack of attendance is persistent.

is taken during Lecture by signing the attendance sheets. Your Teaching Assistant will have the attendance sheet for your Studio Lab. Please see your TA before Lecture begins in order to sign the attendance sheet. Leaving lecture immediately after signing the attendance sheet will be recorded as an absence.

Do not sign the attendance sheet for another student.

Lateness is disrespectful to the instructor and your fellow students. If you do come late to the lecture, please come in the rear doors quietly. And remember to see the T.A. to sign the attendance sheets at the end of Lecture or your Studio Lab (your lateness will be recorded)

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. Under university regulations, if someone misses more than 15% of their classes ( , ) without writtining 8 hour



Your conversation can be distracting to your fellow students as well as disrupting the model's concentration during a pose.

It is your TA's decision whether to have a no headphone/earbud rule or to have a "one ear budded/ one ear free" rule.

You can look at your cell phone during break. You will be more focused on your artwork if you are not constantly distracted by your phone. Also, there is a no cell phone rule when drawing from the model in the Studio, even during break. Please leave the studio during break to use your cell phone.

in all class activities during the Studio Lab, including helping to set-up the class, fostering a good work environment for all by being courteous of your fellow student-artists, as well as willing to speak in Studio Lab when discussing Studio Lab Assignments or during Critiques.

a grade of 0 (zero). Assignments created during the critique will not be accepted and be given a grade of 0 (zero).

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If you choose to hand in Studio Lab assignments late YOU MUST INFORM YOUR TA OR PROF JOHNSON BEFORE THE DUE DATE.

(Monday to Friday; Weekend considered one day) and no written feedback will be given to late work.

If you do not inform your TA or Prof. Johnson that your assignment will be late and you do not show up to Studio Lab to submit your assignment, your assignment will be graded as 0 (zero).

You must submit work in person during Studio Lab. A friend or fellow 1020 student cannot submit work on your behalf. Assignments submitted as such will receive a grade of 0 (zero).

Late work can be handed into your TA after Studio Lab with agreed upon terms for submission.

If it is not possible to hand in a late assignment to your TA, DO NOT SUBMIT WORK TO OUR MAIN OFFICE.

Late work can be handed in to PROF. JOHNSON AT HER OFFICE, TO HER PERSONALLY OR UNDER

Assignments by email, attached to a discussion link on our OWL site or in any other manner. If I receive such a submission, the assignment will receive a zero

Remember to submit Sketchbook Assignments early as OWL becomes busy from 10pm to midnight.

Confirm you have submitted your assignment as well by checking your UWO email as well as our OWL site. Failure to confirm you submitted could result in non-submission status = 0. If it is not posted to OWL, I cannot mark your Sketchbook assignment.

If there is a question about a Sketchbook assignment submission, Prof. Johnson may contact you to hand in your physical assignment in your sketchbook in order to assess it.

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Students seeking academic accommodation on medical grounds for any missed tests, exams, participation components and/or assignments worth 10% or more of their final grade must apply to the Academic Counseling Office of their home Faculty and PROVIDE MEDICAL DOCUMENTATION. The instructor or department cannot grant academic accommodation.

A student who cannot complete assignments totaling less than 10% for the whole course, due to medical reasons, must also apply to the Academic Counseling Office of their home Faculty and PROVIDE MEDICAL DOCUMENTATION. The instructor or department cannot grant academic accommodation. All assignments in VAS 1020 are worth less than 10% of the final grade and therefore need academic accommodation if missed.

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Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offense at the following Web site:  
[http://www.uwo.ca/univsec/pdf/academic\\_policies/appeals/scholastic\\_discipline\\_undergrad.pdf](http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf)

Every Studio Lab and Sketchbook Assignment must be created specifically for the assignment, following the objectives. Previously created artwork cannot be submitted to VAS 1020 for assessment and such a submission could be considered an Scholastic Offense and/or Plagiarism. With the onset of Google Image Reverse Search, it is very easy for me to search any Sketchbook Assignment online as to whether you have created the assignment yourself.

There are instances in VAS 1020 when you may partner with another student to create an assignment or when you might need to ask for a "studio assistant" to help with a technical issue, such as taking a photo while you are posing in the shot. However, it is expected that all other

A student who misses more than 15% of the course hours, without written corroboration for health or bereavement, can be debarred from writing final exams, or participation in final studio evaluations. Note that if a student consistently is absent from a 3-hour class for 1 hour, they will exceed the 15% cutoff and can be debarred.

You are responsible for ensuring that you have successfully completed all course prerequisites and that you have not taken an anti-requisite course. Lack of prerequisites may not be used as basis of appeal. If you are not eligible for a course, you may be removed from it at any time, and you will receive no adjustment to your fees. These decisions cannot be appealed.

Plagiarism, which may be defined as "The act or an instance of copying or stealing another's words or ideas and attributing them as one's own," will not be tolerated. (Citation excerpted from Black's Law Dictionary, 1999, 7<sup>th</sup> ed., p. 1170). (Refer to [www.westerncalendar.uwo.ca/2017/pg113.html#](http://www.westerncalendar.uwo.ca/2017/pg113.html#) with regards to academic penalties for plagiarism.) This includes presenting the visual or aural work of another creator as your own. Visual or Aural Plagiarism may involve both hand-based media such as drawing, painting, printmaking and sculpture, as well as digital media such as photography, video and sound. It includes work subsequently manipulated or transferred between different media, as well as self-plagiarism – work submitted for assignments previously produced and graded for another course. Similar to textual plagiarism, all student work involving the visual or aural work of others must be appropriately cited/identified whether in print or orally. Failure to do so will lead to similar academic penalties as those identified in Western's Academic Calendar.

Students seeking academic accommodation on medical grounds for any missed tests, exams, participation components and/or assignments worth 10% or more of their final grade must apply to the Academic Counseling office of their home Faculty and provide documentation. The instructor or department cannot grant academic accommodation. See course outline for specific arrangements regarding less than 10% of assignments.

"Students who are in emotional/mental distress should refer to Mental Health@Western [http://www.health.uwo.ca/mental\\_health/](http://www.health.uwo.ca/mental_health/) for a complete list of options about how to obtain help."

The John Labatt Visual Arts Centre will be closed at 10:00pm each night Monday to Friday. There will be no after-hour access for undergraduate students. The Centre is open weekends 12:00pm-5:00pm unless otherwise posted; access by side entrances only. Students should be prepared to vacate the building promptly at 10:00pm and 5:00pm. You must also sign-in with the building monitors when working in the workshop areas outside of regular office hours

You grant permission for Western University to reproduce your name, information describing your artwork, representations of your work and any other information you have provided for the purpose of display, promotion and publicity either now or in the future. By installing your artwork in the John Labatt Visual Arts Centre, you grant Western University an irrevocable, perpetual, royalty-free world-wide license to photograph your artwork and use such photograph(s) for the promotion of your artwork and/or Western University, including, without limitation, advertising, display, editorial, packaging, promotion, television, social media, the Department of Visual Arts website, Flickr, Twitter, Instagram etc.). Students wishing to not have their work photographed should not exhibit it in the Visual Arts Centre, Artlab Gallery or





Students admitted to VAS 1020 may still enter the BFA program (Bachelor of Fine Arts, Honors Specialization in Studio Arts)

provided they meet the admission requirements listed in the Academic Calendar and submit a portfolio of work for approval toward the end of the second term of the course.

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Assignments to be marked will be assessed and given a number grade based on specific grading rubrics pertaining to individual assignments. All grades will be posted to OWL under the Gradebook Tab. Students' artwork/assignments may be given verbal comments during critiques and may be given written comments when marks are posted to OWL. Commitment marks will be assigned at the end of each semester. Student's final course grades will be determined by combining the first and second term grades. The Gradebook will be hidden the following day of the last day of University scheduled classes in April in order for final marks to be submitted to the Registrar. Students will receive their final grade for VAS 1020 from the Registrar and the Gradebook will be available for view

Attendance & Punctuality for Lecture and Studio Lab  
 Preparedness (bringing materials to Studio Lab)  
 Work Ethic in Studio Lab, including working diligently on assignments & cleaning up  
 Attention, Participation & Engagement in Lecture  
 Participation & Engagement during Studio Lab discussions & critiques  
 i.e. you are a student here to get the most out of VAS 1020!  
 (5 points allotted each semester in December and April)

5/5 - Outstanding  
 4/5 - Very Good  
 3/5 - Good  
 2/5 - Satisfactory  
 1/5 - Unsatisfactory  
 0/5 - Unacceptable

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There is a \$30.00 materials and safety equipment lab fee that will be collected at the beginning of the year. The fee will cover communal materials for assignments and safety equipment for student use and other materials ordered for the Studio Labs that students could not easily purchase individually. The fee is DUE by the 3<sup>rd</sup> Studio Lab. Please pay your TA with cash or cheque to Western University – Visual Arts.

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I have created a \_\_\_\_\_ . This is a highly recommended kit and includes all the materials in order to create all the visual exercises in both the studio labs and the sketchbook assignments. The kit price is still to be determined at the time of writing the course outline. I will post the price on OWL when it is available. There will be no further student discount on the kit. All the materials would be much more expensive purchased separately and Bijan's is discounting each item in the kit between 40 – 50%. The kit is available for purchase at the beginning of September (please call ahead to confirm). You will be expected to have bought the kit, or have the equivalent materials, for the second Studio Lab (week of September 18).

The only other necessary material that must be purchased is a sketchbook. It is your choice as to which format you prefer. Options will be discussed in Lecture.

Drawing Board, newsprint pad, Staedler pencils, blending stomp, conte, charcoal, eraser, kneadable eraser, mechanical pencil, set of 3 micron pens, 8 tubes of Bijan acrylic paint, 3 acrylic/oil brushes (sizes #0, #2, #6, #10), gesso brush, 32oz gesso, palette knife set, watercolor block, india ink, sumi brush, fine point sharpie, 18" metal ruler, glue stick, scissors, masking tape, painter's ta

We have another art supply store in London (however, they do not have a VAS 1020 materials kit)

