



The UNIVERSITY of WESTERN ONTARIO

MINUTES OF THE MEETING OF SENATE

September 23, 2005

The meeting was held at 1:30 p.m. in Room 1R40, Richard Ivey School of Business.

SENATORS: 78

| | | |
|-------------------|----------------|----------------|
| S. Adams | R. Haines | K. Okruhlik |
| T. Adams | R. Harris | R. Parks |
| M. Bartlett | T. Hewitt | A. Pearson |
| I. Baruss | I. Holloway | A. Pitman |
| F. Berruti | I. Hramiak | R. Robertson |
| D. Bhui | W. Kennedy | C. Ross |
| I. Birrell | G. Killan | A. Sells |
| L. Bowman | P. Klein | P. Simpson |
| M. Broadfoot | D. Kneale | S. Singh |
| E. Cairns | M. Kreiswirth | C. Stephenson |
| S. Camiletti | G. Kulczycki | T. Sumsion |
| M. Carroll | D. Laird | J. Tennant |
| A. Chant | F. Longstaffe | B. Timney |
| A. Clark | R. Lumpkin | T. Topic |
| P. Davenport | S. Majhanovich | J. Toswell |
| P. Dean | L. McKechnie | S. Usprich |
| F. Dolan | K. McRae | T. Vandervoort |
| G. Donovan | P. Meilleur | S. Watt |
| C. Dudgeon | M. Milde | J. Weese |
| N. Dyer-Witheford | L. Miller | M.A. Wilkinson |
| N. Ecclestone | V. Miransky | M. Wilson |
| J. Etherington | B. Morrison | M. Witen |
| J-P. Farag | D. Morrow | B. Wood |
| J. Garnett | S. Munshi | P. Woodford |
| T. Gorski | J. Nash | E. Yanful |
| J. Green | J. Nisker | B. Zener |

Observers: P. Dalton, J. Doerksen, R. Dunn, L. Gribbon, G. Tigert, A. Weedon

S.05-131

Minutes of the Previous Meeting

The minutes of the meeting of June 24, 2005 were approved with the inclusion of J. Green in the attendance list.

S.05-132 **Welcome To Senators**

Dr. Davenport, on behalf of Senate, welcomed new and continuing members to Senate.

S.05-133 **REPORT OF THE PRESIDENT**

The President reported on the Class of 2009, Orientation Week activities, Strategic Planning Task

S.05-135 **Guidelines for the Appraisal of New Undergraduate Programs**

Dean Pearson presented the proposal for a new subcommittee of Senate. Prior to voting on the recommendation, Senate accepted, as friendly amendments, revisions to the composition and name of the subcommittee.

It was moved by A. Pearson, seconded by P. Dean,

That Senate approve the creation of a Subcommittee on New Undergraduate Programs (SUNUP) as a standing subcommittee of the Senate Committee on Academic Policy and Awards (SCAPA) with terms of reference and composition as set out below:

Subcommittee on New Undergraduate Programs

Terms of Reference:

To examine proposals for new undergraduate programs submitted by Faculties, Schools and Affiliated University Colleges to the Senate Committee on Academic Policy and Awards (SCAPA).

To review each proposal, including the recommendation, all supporting documentation, the results of consultation and calendar copy.

To engage external consultants if, in consultation, the Chair of SCAPA, members of SUNUP and the Provost concur. While it will not normally be the procedure of the University to engage external consultants in the review of proposed new undergraduate programs, external consultancy may be sought as to the viability, standards, or program design of such proposals.

To complete a standard checklist for each proposal (Appendix 1).

- i) Contingent on approval of the new program by SUNUP, the checklist will be included in the report to SCAPA for consideration.
- ii) Contingent on approval of the new program by SCAPA the checklist will be included in the SCAPA report to Senate for information.
- iii) Contingent on approval of the new program by Senate, a copy of the Senate proposal including the checklist will be forwarded to the Provost's Undergraduate Program Review Committee (PRC) for information.

Composition:

Two members of Senate elected by Senate, neither of whom may be a dean.

Three members of SCAPA elected by SCAPA, of whom one must be an undergraduate student and one an academic dean of an Affiliated University College.

Two members of the Provost's Undergraduate Program Review Committee, elected by the PRC.

Ex officio:

Chair of SCAPA, who shall be Chair
Vice-Provost (Academic Programs and Students)
University Librarian

Dean of Graduate Studies (non-voting)
Director of the Teaching Support Centre (non-voting)
Secretary of Senate (non-voting)

[ADMINISTRATIVE NOTES: Membership Cycle: Terms from July 1 to June 30
New Members: Elected or appointed in May/June. (Faculty/Staff: two years; Students: one year)]

The main motion incorporating the amendments was called and CARRIED

Dean Pearson noted that the checklist accompanying the terms of reference was subject to change and members were welcome to forward suggestions that would improve the process.

Dr. Lumpkin asked that the accompanying document be adjusted to include reference to the mission, direction, character and resources of the Affiliated University Colleges.

The main motion incorporating the amendments was called and CARRIED

S.05-136 **Appointment Procedures for Senior Academic and Administrative Officers of the University**

It was moved by A. Pearson, seconded by J. Garnett,

That the Senate approve and recommend to the Board of Governors:

That *Appointment Procedures for Senior Academic and Administrative Officers of the University* be amended by the deletion of Section Q - Associate Vice-President (Information Technology).

CARRIED

S.05-137 **University Convocation in Hong Kong**

It was moved by A. Pearson, seconded by B. Zener,

That the Senate-approved recommendation regarding the University Convocation in Hong Kong be amended as follows (shown in italics and strikeout):

That, starting in September 2005, there be a University-wide Convocation Ceremony in Hong Kong that involves, in addition to those who complete their Executive MBA degree in Hong Kong, any undergraduate or graduate student who was eligible to graduate at the ~~prior~~ Fall or the Spring Convocations *of that year or the Fall Convocations of the prior year* in London. ~~The latter group of Students~~ are required to apply to participate in the Hong Kong ceremony and will receive either their degree diploma (*only* if not collected at a prior London ceremony) or a Certificate of Participation.

CARRIED

S.05-138 **Order of Ceremony - Spring Convocation 2006**

In order to better balance the participation and attendance at some of the Spring Convocation ceremonies, and based on anticipated numbers, the order of ceremony is revised as detailed in Exhibit I, information item 1. Until July 2006, the Order of Spring Convocation 2006 will be posted on the Senate website: http://www.uwo.ca/univsec/senate/order_spring_2006.pdf

NOMINATING COMMITTEE [Exhibit II]

S.05-139 **Nominating Subcommittee to Elect a Senate Representative from the General Community**

D. Kneale, P. Woodford (terms to September 2006), F. Berruti and M. Broadfoot (terms to September 2007) were elected to the Nominating Subcommittee to Elect a Senate Representative from the General Community.

S.05-140 **Senate Committee on Academic Policy and Awards**

C. Dudgeon (term September 24 to December 31, 2005) was elected to complete the term on SCAPA of M. Witen.

ACADEMIC POLICY AND AWARDS [Exhibit III]

S.05-141 **Western's Initiative for Scholarly Excellence** (WISE)

It was moved by J. Tennant, seconded by M. Wilson,

That for applicants to Western's Initiative for Scholarly Excellence program:

- 1) the admission requirements for students applying under OSIS be removed, effective January 1, 2005, and
- 2) the admission requirements for students applying under OSS be revised to read as shown in Exhibit III, item 1, effective January 1, 2006.

CARRIED

S. 05-142 **Faculty of Registration for the Bachelor of Medical Sciences Degree**

It was moved by J. Tennant, seconded by B. Zener,

That effective September 1, 2005, the registration status of students in the BMSc degrees be revised to reflect that students enrolled in Basic Medical Sciences modules leading to a BMSc degree will be registered in the Faculty of Science in Year 2, and in the Schulich School of Medicine & Dentistry in Years 3 and 4, as recommended by the Faculty of Science and the Schulich School of Medicine & Dentistry.

CARRIED

S.05-143 **Additional Course Requirements for the Bachelor of Science and Bachelor of Medical Sciences Degree**

It was moved by J. Tennant, seconded by P. Dean,

That effective September 2005,

- 1) the additional course requirements for the Honors Bachelor of Science degree be changed to include at least 11.0 course offerings from the Faculty of Science or approved* courses from the Schulich School of Medicine & Dentistry,
- 2) the additional course requirements for the Bachelor of Science Degree (Four-Year) be changed to include at least 11.0 course offerings from the Faculty of Science or approved* courses from the Schulich School of Medicine & Dentistry,
- 3) additional course requirements for the Honors Bachelor of Medical Sciences degree be eolcu/TT4 1 inclu-dR(t8 cdr the Honors Bachelor of Medceder OSteder

- 4) additional course requirements for the Bachelor of Medical Sciences degree be introduced to include at least 11.0 course offerings from the Faculty of Science or approved* courses from the Schulich School of Medicine & Dentistry.

*Approved courses are those offered by the Departments of Anatomy and Cell Biology, Biochemistry, Epidemiology and Biostatistics, Medical Biophysics, Microbiology and Immunology, Pathology, and Physiology and Pharmacology. Except for courses in Pathology and Epidemiology and Biostatistics completed prior to May 2005, these courses may be used to meet the science breadth requirement of any degree.

CARRIED

S.05-144 **Faculty of Arts and Humanities: Major in Art History**

It was moved by J. Tennant, seconded by M. Milde,

That effective September 1, 2005, a Major in Art History be introduced in the Faculty of Arts and Humanities.

CARRIED

*Secretarial Note: The first line of the Module should read: 1.0 course from: **Classical Studies**, not Computer Science.*

S.05-145 **Admission Requirements for the Faculty of Engineering**

It was moved by J. Tennant, seconded by F. Berruti,

That effective for September 2006, the admission requirements be revised for Ontario Secondary School applicants to the first-year Engineering program as shown in Exhibit III, item 4.

CARRIED

S.05-146 **Faculty of Science and Schulich School of Medicine & Dentistry: Introduction of Honors Specialization and Specialization in Pathology and Toxicology, Withdrawal of Honors Specialization and Specialization in Toxicology and Pathology**

It was moved by J. Tennant, seconded by P. Dean,

That effective May 1, 2006,

- 1) the Honors Specialization in Toxicology and Pathology and the Specialization in Toxicology and Pathology, currently administered through the Department of Physiology and Pharmacology, be withdrawn, and
- 2) and the Specialization in Pathology a5.5(fnd T5.5(Thxicology,0m2c9, b).5(to)-.5(tb ad

CARRIED

S.05-149a **Major Grant Competition**

It was moved by S. Singh, seconded by M. Bartlett,

That the ADF Terms of Reference for major grants be revised as shown below:

Administration The Academic Development Fund was established in 1973. A portion of the distributable operating revenue of the University's budget is made available to the Academic Development Fund to support Special Projects set out in the attached guidelines. ~~Last~~

contain a budget explaining fully how the money will be spent. In addition, preference will be given to ~~junior or new faculty~~ those faculty members striving to get programs of research established and to those who, during the past three years, have not received funds through the ~~previous VP (Research) fund~~, SSHRC Internal Research competitions or the Academic Development Fund (ADF).

APPLICATION FORMS

Applications must be submitted on [redacted]

Professorships and Faculty Fellowships given that Senate meetings are public. Dr. Davenport asked that SCUP review the history of the policy and report back to Senate at the next meeting.

HONORARY DEGREES COMMITTEE [Exhibit V]

S.05-151 **Honorary Degree Recipients - Autumn Convocation 2005**
[Report distributed at the meeting]

The Honorary Degrees Committee of the Senate announced that the following persons will be honored by conferment of degrees *honoris causa* at the 285th Convocation of the University to be held Thursday and Friday, October 27 and 28, 2005, and the Hong Kong Convocation on October 9.

| | |
|----------------------------------|----------------------------------|
| Sunday, October 9 - 3:00 p.m. | Simon L.K. Leung - LL.D. |
| Thursday, October 27 - 3:30 p.m. | Shanthi Radcliffe - LL.D. |
| Friday, October 28 - 10:00 a.m. | Richard Monette - LL.D. |
| Friday, October 28 - 3:30 p.m. | Ronald Logan - LL.D. |

S.05-152 **ANNOUNCEMENTS & COMMUNICATIONS** [Exhibit VI]

Announcements and Communications, detailed in Exhibit VI, were received for information.

ENQUIRIES AND NEW BUSINESS

S.05-153 **Aboriginal Candidates Admissions Policy and the Richard Ivey School of Business** [S.05-118c]

Professor Carroll recalled that Senate, at its meeting in June, approved a proposal reserving a certain number of spaces for aboriginal candidates in the Western-Fanshawe Collaborative BScN program. He asked if the Richard Ivey School of Business has a discretionary admissions policy for aboriginal students. Dean Stephenson responded that the School is currently working with the First Nations Services Office on this issue. In their view, the first step is to improve the visibility of Ivey's programs among potential applicants with a goal of increasing the number of aboriginal applicants. Ivey receives about one application for admission every two years from an aboriginal person. Once the demand for admission from aboriginal students increases, consideration can be given to reserving seats. She noted that it would also be important to ensure that an appropriate support structure is in place once these students were admitted.

S.05-154 **Ivey MBA Program Changes**

Professor Carroll asked for clarification of the changes to the Ivey MBA program, "Cross Enterprise Learning" and Senate's role in approving changes to graduate programs. He had been surprised to discover that, in accordance with a rule approved in 1964, Senate's authority with respect to graduate program changes had been delegated to the Faculty of Graduate Studies, in contrast to the detailed assessment of undergraduate programming.

Dean Kreiswirth reviewed the process for new and amended graduate programs noting that they were vetted both internally and externally. In all, 48-steps are associated with creating a new graduate program. Existing graduate programs are reviewed every 7 years. Any changes to an existing graduate program that fall within the Ontario Council of Graduate Studies (OCGS) regulations do not need OCGS approval. Changes that OCGS considers fundamental require OCGS approval. Fundamental changes are defined by OCGS as those affecting academic content and the

qualifications of faculty assigned to the program. Changes to the mode of delivery are not considered fundamental and are within the authority of individual universities to change. From an OCGS point of view the change to the MBA program is, thus, not considered a fundamental change because the basic academic elements of the program remain. The change in the MBA program from a four-term program to a three-term program is a change involving delivery not the academic substance of the program. In assessing proposals for graduate program changes, the Faculty of Graduate Studies follows the guidelines established by OCGS to determine whether a change is major enough to require full Senate consideration.

paternalistic structure, surrounding the unit with a degree of external control that is unprecedented. He presented the following Notice of Motion:

That Senators be provided with personal copies of the Letter of Understanding negotiated with UWOFA so that that document, and commentary on that document, can allow Senate to make an informed decision on the motion (whatever it is) that is brought forward with respect to the creation of the new Department of Women's Studies and Feminist Research.

Dr. Weedon replied that the University's budget recommended to the Board by Senate contained a commitment of funds for the establishment of such a department but that did not constitute approval of the department itself. The budget document did contain a promise to Senate that it would have the opportunity to approve the department's establishment, the governance structures and constitution. The development of the proposed governance structures and the constitution for the new department had taken longer than anticipated because of the need to accommodate variances in committees in the proposed new academic unit that are governed by the collective agreement. This was the reason for the Letter of Understanding. The Letter of Understanding is an agreement between the University administration and UWOFA representing the members of the Women's Studies community who are in the bargaining unit. The Letter of Understanding also contains language about what might be in the constitution of the new academic unit. The Letter of Understanding, signed by the parties, is now in the public domain and will be appended to the collective agreement which is published on the University's website. Consequently, Senators will have access to it. Once the members of the new academic unit, the Women's Studies and Feminist Research unit, have finalized their constitution, it will, as promised, be presented to Senate along with the recommendation to approve the new department.

Dr. Davenport noted that under The University of Western Ontario Act, Senate must approve the creation of a department before it is considered by the Board. The difficulty is that creating a new department involves provisions in which both Senate and UWOFA have interest. Senate must use caution that it does not engage in matters that are properly in the purview of UWOFA negotiations.

Dr. Davenport asked that the Operations/Agenda Committee review the Senate agenda item "Enquiries and New Business" to ensure that the Preside



President's Report to Senate

- The Class of 2009
- Orientation Week Activities
- Strategic Planning Task Force
- Current Provincial Government Issues
- Western's Response to the Provincial Budget

Projected Fall 2005 Full-Time Enrolments

Orientation Week Highlights

- Canada's largest orientation event; largest event organized by USC
- Part of "Canada's best student experience"
- Made possible by 850 student volunteers (Sophs), chosen from 2,000 applicants
- Move-in day welcomed 4,000 first-year students to their new homes in nine campus residences

O-Week Highlights

- Shinerama: over \$2M raised for Cystic Fibrosis research by Western students since 1968 (more than any other Canadian university)
- Other major events included: Opening Ceremonies; charity awareness day;

Strategic Planning Task Force

- Two meetings held to date
 - Identification of key issues beyond those in the mandate
 - Invited presentations
- Nine further dates scheduled through April 2006
- Task Force is eager to receive written submissions from the campus and external communities

Issues Identified by SPTF Members

- Western's relationship with the broader community
- Identification of important values for the Western community
- Creation of an environment for a high-quality graduate student experience
- Improvements in the Western experience as new provincial funding becomes available
- Improvements to student career counseling and mentorship

Current Provincial Government Issues

- Allocation of Graduate Growth Capacity Among Institutions
- Minister's Consultation Process on Future Tuition Policy
- Funding to Correct Problem of Unfunded Student Places
- Expansion of Medical Enrolment
- New Accountability Framework, Including new *Higher Education Quality Council*

Western's Response to the Provincial Budget of May 2005

- \$6.1 million in new operating expenditure in 2005-06 was presented to Senate last June.
- New Space in Support of Graduate Expansion presented to SCUP meeting of Sept. 12.
 - § Science Building focused on Chemistry and Physics and Astronomy
 - § Support Services Building and Westminster renovation to consolidate support services and free up space for academic units at the centre of the campus
- Additional space requests will be considered from Faculties and Support Units as part of the Planning Process



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