

Nominating Committee

Effective Date: July 1, 2024

Supersedes: July 1, 2023; July 1, 2021; December 2016; July 2008

Date of Next Review: Spring 2027

TERMS OF REFERENCE

To nominate members for standing and ad hoc committees of the Senate (except for the Nominating Committee) and Senate representation on other bodies as requested in accordance with the Senate Election Procedures.

of the Truth and Reconciliation Commission's Calls to Action on 62 – 65) and principles of Equity, Diversity, Inclusion, Decolonization (EDIDA) as set out in Western's EDI Strategic Plan and Indigenous in fulfilling its responsibilities.

PROCEDURES

The committee will normally e wiTT [o 10 days prior to about vacancies will also be made

ons accompanied by a paragraph of not or nomination and the candidate's

committee to ensure that there are sufficient ng filled and to confirm that any

The committee shall consider all nominations it receives without regard to the source of the nomination.

Foundational to the work of the committee is a commitment to ensure that candidates represent the breadth of the university's academic community in the diversity of indigeneity, race, gender identity/expression, ability, sexual orientation and religion. Diversity of our community is one of our strengths and is integral to the decision-making and governance of our institution.

The committee will present nominees for the positions to be filled in the agenda materials circulated in advance of each Senate meeting. At the Senate meeting, the Chair of the committee will call for any further nominations for any of the vacancies to be filled and note to Senate the committee's consideration of EDIDA principles in seeking and recommending nominees to Senate when deemed appropriate.

COMPOSITION

Elected membership:

Eight members of Senate, elected by Senate, at least five of whom shall be faculty members, at least one of whom shall be a graduate student and one of whom shall be an undergraduate student. No more than one faculty member may be from a single Faculty or School. The School of Graduate and Postdoctoral Studies is not considered a School in this context.

The committee shall elect a Chair and Vice-Chair annually.

Ex officio (voting) :

President & Vice-Chancellor (or designate)
Provost & Vice-President (Academic) (or designate)
Vice-President (Operations & Finance) (or designate)

Ex officio (non- voting):

University Secretary

GENERAL PROCESS FOR SENATE COMMITTEES AND BOARDS

Designates: Per Senate By-Law VI. 8. a), an ex officio member may designate two persons to act on their behalf. The designates shall occupy official positions in the same unit and be able to fully represent the ex officio member at the meeting. The Secretariat's Office must be notified about the names of the designates by September 1 each year.

Terms: Per Senate By-Law VI. 10. a), unless otherwise specified, the terms of office for elected members shall be one year (renewable) for students and two years (renewable) for faculty/others.

Quorum: Per Senate By-Law VI. 11. a), quorum shall be one-half of the voting members, including at least one-half of the elected or appointed members, during September to May, and one-third of the voting members, including one-third of the elected or appointed members, during June, July and August.

Quorum September to May: 6 members,
including 4 elected/appointed

Quorum June to August: 4 members,
including 3 elected/appointed