

Graduate and Postdoctoral Studies

Program Design – Course Registration

[Adding or Dropping Graduate Courses](#); [Auditing Graduate Courses](#); [Repeated Courses](#); [Incomplete Courses](#);

Senate Committee on Academic

[Procedure for Program Design – Auditing a Graduate](#)



the INC was awarded. If a grade is not submitted by this deadline, the INC becomes a Failure.

A numerical grade submitted for an INC grade, or an F grade resulting from an INC, is final. The School of Graduate and Postdoctoral Studies will not consider a subsequent revision of either grade except on documented medical or compassionate grounds.

For incomplete courses related to a leave of absence, programs should see the Leave of Absence section and contact SGPS about academic considerations.

Graduate Students may take undergraduate courses without additional charge only if needed for their degree requirements and with the approval of the Graduate Chair and SGPS. Graduate students taking undergraduate courses must follow the undergraduate regulations, as stipulated in the undergraduate calendar under 'add/drop deadlines'.

Undergraduate courses, or combined courses in which undergraduate students predominate must be less than one-third of the student's total course requirement for the graduate degree. Graduate students may not take an undergraduate course at a Western-Affiliated University College (with the exception of programs whose home unit is an Affiliated University College).

Recognition for prior work acknowledges previously completed academic, and in some cases non-academic, work thereby reducing requirements for an individual student entering a degree program.

Recognition for prior work:

- is normally granted upon entry into a degree program
- can be granted based upon academic and non-