

Plagiarism is *unacknowledged copying or paraphrasing of the words or ideas of another person*. In general, anyone who learns something from a source (other than course lectures or general background knowledge any student of the course could reasonably be expected to have) and then presents that knowledge as their own discovery is considered to have plagiarized, even if the words used to express the ideas are not exactly the same. Other examples of plagiarism include, but are not limited to:

- misrepresenting co-authored or group work as individually done;
- cutting and pasting copied or paraphrased work by others in with your own work;
- paraphrasing or altering the order of words or phrases and/or substituting words or phrases of similar meaning without acknowledging that you are doing so.

In your written work, you should take care to make adequate reference to the sources of the ideas and words you borrow, either in your footnotes, endnotes, or in the body of your text. Your instructor will be happy to show you a proper method of documenting your sources.

The University of Western Ontario and the Philosophy Department treat a number of other practices as academic offenses. These include but are not limited to:

- **Recycling:** Submitting for credit any academic work for which credit previously has been obtained or is being sought in another course or program of study in the University or elsewhere without the knowledge and *written* approval of the instructor to whom it is/was originally submitted.
- **Cheating** on an examination or falsifying material subject to academic evaluation.
- **Aiding or abetting** any such offense.

Further information about the range of scholastic offenses can be obtained from the 2015 UWO Calendar at <http://www.westerncalendar.uwo.ca/2016/>.

1. Please consult the Undergraduate bulletin board for the departmental directory, instructors' office hours, course listings, examination schedules, important dates for the 2016-2017 academic year, and miscellaneous items of interest to undergraduate students. Also consult the Department web site at <http://www.uwo.ca/philosophy>.
2. Instructors and tutorial leaders make

6. **All course work** (with the exception of final examinations) must be submitted *by the last day of classes*. (Students seeking return of course work after the last meeting of the term should leave a stamped, self-addressed envelope for their instructor.) Exceptions to these work submission dates may be granted only as a result of petition to the Academic Counselor of the student's faculty. Instructors have *no authority* to waive this requirement, and any unofficial arrangements they make with students will not be respected by the