

**WESTERN UNIVERSITY
DÉPARTEMENT D'ÉTUDES FRANÇAISES**

Pour télécharger proprement les documents et pour compléter les tests de durée limitée, il faut se doter de :

1. une connexion internet DSL ou une autre plus rapide;
2. un moteur de navigation internet : Mozilla Firefox (recommande), Internet Explorer, Google Chrome, etc.;
3. un programme « Java Runtime Environment » : version 1.4.2.14 (

2. Compositions

Les étudiants écriront deux compositions. Ils devront faire preuve d'une certaine sophistication dans l'expression et d'une bonne compréhension du sujet traité. L'évaluation portera sur la grammaire, le respect des règles de la composition, la richesse du vocabulaire utilisé, l'originalité, etc.

La rédaction de la composition comportera les deux phases suivantes : le plan de la composition et la composition / rédaction proprement dite.

3. Analyses de texte

Les étudiants feront deux analyses de texte. Cette activité insistera sur la

Hardware, software, Internet connection

Just as you would prepare yourself for an on-campus course, preparing your computer is your responsibility. Students are

A quiet setting

Some online tests are metered and cannot be interrupted, so make sure to have a **quiet** environment, complete with **earphones** for eventual audio test components. Turn your **phone off**, as well as all messaging or email software that could distract you with noises or **pop-up** windows.

To avoid possible software glitches, before taking a test online, it is advisable to **restart your computer** and launch only one browser application, with **only one window open**, and leave **no other programs running** in the background. At the end, make sure you save all your answers before you submit for grading.

Submitting an assignment**Instructions for assignment in Owl:**

<https://owl.uwo.ca/portal/help/TOCDisplay/content.hlp?docId=howdoisubmitanassignment>

When you have finished, click **Submit** at the bottom of the screen. Do not click Submit until you are certain that you have completed the assignment. Once you click Submit, you will no longer be able to access the assignment (e.g., to add more text or attachments).

You will receive an email message confirming your submission. If you do not receive a confirmation, check to see if you have successfully submitted the assignment or contact your Instructor within 24 hours.

Posting in a Forum**Instructions for posting:**

Statement on Plagiarism, Cheating and other Scholastic Offences

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence in the *Academic Handbook* available on the *Academic Calendar* website, here:

<https://www.westerncalendar.uwo.ca/2015/pg113.html>

General Policy on Attendance

“Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course, will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course. The Dean of the Faculty offering the course will communicate that decision to the Dean of the Faculty of Registration.”

(https://www.uwo.ca/univsec/academic_policies/examinations.html)

Important Academic Information for Students Taking Courses in the Department of French Studies

https://www.uwo.ca/french/undergraduate/counselling/academic_information/index.html