

Western University
Department of French Studies

FRENCH 1004 syllabus 2020-2021

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Prerequisite : Placement Test permission. All French 1004 students must take the online French [Placement Test](#) and have the results posted on their Academic Record. The Placement Test takes just a few minutes for students with little or no French.

Students with French 1002 or French 1003A/B without French 1010 or French 1011A/B can request Special Permission from the Department of French Studies to take French 1004 for 2020-2021.

Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites. See the Academic Handbook for more information.

Course Coordinator : Paul Venesoen pvenesoe@uwo.ca

COURSE DESCRIPTION

French 1004 is an online intensive full-year 1.0 course designed for beginner students who have no French knowledge, or for students with limited French ability. The course starts in English with the basic principles of grammar and the parts of speech, the core information required for a better understanding of French. It is designed to be a self-paced course, calling on you to use multiple online resources to engage your critical thinking skills and participate in the process of discovering the French language. French 1004 includes listening, reading, writing and speaking in French, taking beginner students up to Grade 12 French proficiency in approximately seven months. In addition to asynchronous online instruction content, each French 1004 section will have an optional online two-hour weekly Zoom session with their instructor for review, corrections and oral practice, scheduled during [Western Timetable](#) days and times (Eastern Time) for each section.

For the best French 1004 online learning experience :

• Be prepared to devote at least 5 hours of study, review and homework time every week.

• Supplement the OWL resources with the external links provided in the online documents.

• Participate in the optional weekly Zoom sessions with your instructor.

• Create a personal weekly French 1004 schedule and routine, reserve enough time to study and review the material, do the exercises, and use the available resources.

BEST PRACTICES FOR FRENCH 1004 ONLINE LEARNING

French 1004 online documents and resources are always available and flexible, but the best language learning experience is obtained with an orderly, consistent participation multiple times per week. We recommend an hour or two of French 1004 coursework every other day, instead of reserving one day a week for French, for example. A repeated, prolonged and consistent approach will absolutely help you better retain vocabulary, grammar rules and explanations.

The online nature of the course means that it is up to you to decide when to do coursework, which has benefits and drawbacks:

Benefits : You set your own schedule and study when you want. You can study and review all of the material anytime, even on your phone or tablet.

Drawbacks :

‡Students are required to use their username @uwo.ca email address exclusively when communicating with their instructors.

‡Any email client can be used, (Outlook is recommended), but students are required to check their UWO email every day for announcements and other important information, especially considering the online status of most courses at Western during the pandemic.

‡DISTRIBUTION OF MARKS

| | |
|------------------------------|------|
| 3 Lesson Tests @ 10% | 30% |
| Final Test @ 20% | 20% |
| 10 Homework Assignments @ 1% | 10% |
| Term 1 Presentation | 15% |
| Final Presentation | 25% |
| Total | 100% |

‡DESCRIPTION OF PROGRAM

Winter (second) Term OWL content will be posted in early January , 2021

on

FINAL TEST ±2 hours (20%)

‡There is 1 online Final Test near the end of the second term. The Final Test includes material from the entire year, with a concentration on the last three lessons of Term 2.

‡The Final Test will have various types of questions related to those found in the OWL exercises and review material for each lesson. During Final Test week, students will have access to a detailed Test Outline and supplementary review exercises for preparation. No new material is scheduled during Final Test week.

‡The online Final Test is time-limited once started (two hours), and will be available at your convenience during a 72-hour time period, Friday 12:05am to Sunday 11:55pm, Eastern Time.

The Final Test is not open -book.

HOMEWORK ASSIGNMENTS - (10x1% = 10%)

‡Students are required to submit 5 or 6 homework assignments (1 per week) to their instructor every week. These assignments will be marked and recorded, with the 10 best results out of 11 retained for the 10% in this category.

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A quiet setting

‡The online Tests are time-limited and cannot be interrupted, so make sure to have a quiet environment with no interruptions. Turn off your phone, as well as all messaging or email software that could distract you with noises or pop-up windows.

‡To avoid possible software glitches, it is advisable to restart your computer and launch only one browser application with only one window open, and leave no other programs running in the background before taking a Test online .

‡At the end of the Test, make sure you save all your answers before you Submit for grading.

Technical difficulties

‡Technical difficulties are not considered grounds for late or absent submissions . Technical difficulties include: French keyboard issues, audio, video, lost data, Internet connection, bottlenecks on busy network, etc. Since these do happen, please never wait until the last moment to complete work online.

‡,I \RX GR QRW UHFHLYH DQ DXWRYD Work That Has Been Submitted Successfully X'K DV 3
after submitting an assignment, or if for any reason you are not sure your work was submitted properly, it is your responsibility to contact the instructor within 12 hours by email and explain your concern or technical difficulty. You will be requested to provide documentation (screen capture, date stamp, etc.) proving that the assignment was completed on time and that you attempted to submit it.

‡In only rare and exceptional circumstances is accommodation granted by the Department in such a case.

‡Students are advised to submit their work well before the deadline posted on the site, so as to avoid EHLQJ FDXJKW LQ D 3ERWWOHQHFN' ZKHQ PDQ\ VWXGHQWV VXEPLW

LATE OR ABSENT

THE WEEKLY 2-HOUR ZOOM SESSIONS

Each section of French 1004 (001 to 008) has an optional Zoom session most weeks*.

*There is no Zoom session for the first week of classes, September 9/10.

You will get an email notification with the day and time of the sessions, along with a clickable link to join in. Students are not required to have a Zoom account to join the sessions, but will be prompted to download and run the software in order to join. There are other weeks with no Zoom sessions – please check the Weekly Online Schedule for details.

Your instructor will monitor the session which will include further explanations of grammatical points, pronunciation exercises and answering questions using the Zoom Raise Hand function for student selection. Participation in these sessions is recommended but optional – there are no course marks associated with the weekly Zoom sessions. The Zoom sessions can accommodate several attendees at a time and will be recorded and posted in OWL for later review.

Important Note: Student consent is required for recorded sessions. Please read the following

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WHAT YOU CAN EXPECT FROM US

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7. Keep in mind the different cultural and linguistic backgrounds of other students in the course.
‡Be courteous toward the instructor and your colleagues.
‡Be professional and scholarly in all online postings.
‡Note that disruptive behaviour of any type during online classes, including inappropriate use of the chat function, is unacceptable. Students found guilty of Zoom-bombing a class or of other serious online offenses may be subject to disciplinary measures under the Code of Student Conduct .
8. If you have a concern or dissatisfaction about the course, contact your instructor or the Course Coordinator to discuss the matter as soon as possible. All sections of the course have access to the same resources and receive the same syllabus; thus, many aspects of the course are determined by the Course Coordinator, not the individual instructors. Your instructor will refer you to the Course Coordinator if your concern involves a matter that is beyond their jurisdiction.

POLICY ON AUDITING

‡The Department of French Studies does not allow auditing

WEEKLY ONLINE SCHEDULE ±FALL TERM

2020

| Date | OWL Online Coursework |
|----------------------|---|
| Week 1 Sept 9-10 | ±Online Course Introduction and Syllabus review ±check OWL for instructions ±No instructor Zoom sessions this week |
| Week 2 Sept 16-17 | ±Première leçon ±Homework Assignment |
| Week 3 | |

Winter (second) Term OWL content will be posted in early January , 2021

| Date | OWL Online Coursework |
|-------------------------|---|
| Week 14 Jan 6-7 | ±Neuvième leçon ±Homework Assignment |
| Week 15 Jan 13-14 | ±Dixième leçon ±Homework Assignment |
| Week 16 Jan 20-21 | ±Onzième leçon ±Homework Assignment |
| Week 17 Jan 27-28 | ± ' R X] L q P H O H o R Q ±Homework Assignment ±Test Review |
| Week 18 Feb 3-4 | ±Review week ±Test 3: Leçons 9 à 12 (Deadline for submission is Sunday, February 7 , 11:55pm) |
| Week 19 Feb 10-11 | ±Treizième leçon ±Homework Assignment |
| Feb 15-19 | Winter Reading Week |
| Week 20 Feb 24-25 | ±Quatorzième leçon |
| Week 21 Mar 3-4 | ±Quinzième leçon ±Test Review |
| Week 22 Mar 10-11 | ±Review week ±Final Test (Deadline for submission is Sunday, March 14, 11:55pm) |
| Week 23 Mar 17-18 | ±Final Presentation preparation |
| Week 24 Mar 24-25 | ±Final Presentation submission (Deadline is Sunday, March 28 , 11:59pm) |
| Week 25 Mar 31-Apr 1 | ±) L Q r B s O n t a t i o n comments submission (Deadline is Monday, April 5 , 11:59pm) |

Policy on Accommodation for Medical Illness

www.uwo.ca/univsec/academic_policies/rights_responsibilities.html

Students seeking academic accommodation on medical grounds for any missed tests, exams, participation components and/or assignments worth 10% or more of their final grade must apply to the Academic Counselling office of their home Faculty and provide documentation. Academic accommodation cannot be granted by the instructor or department. Please note that in all courses offered by the Department of French Studies, this same requirement will also apply to assignments worth less than 10% of the final grade. Final examinations must be written at the scheduled time unless formal alternative arrangements for a Special Examination have been approved (by the L Q V W U X F W R U W K H ' H S D U W P H Q W D Q G W K H + R P H) D F X O W \ documented grounds.

A downloadable Student Medical Certificate can be found here:

www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf

Support services

Students who are in emotional/mental distress should refer to Health and Wellness website uwo.ca/health for a complete list of options about how to obtain help.

Statement on Plagiarism, Cheating and other Scholastic Offences

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence in the Academic Handbook available on the Academic Calendar website, here: westerncalendar.uwo.ca

Important Academic Information for Students Taking Courses in the Department of French Studies

www.uwo.ca/french/undergraduate/counselling/academic_information/index.html