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**Barème :**

participation components and/or assignments worth 10% or more of their final grade must apply to the Academic Counselling office of their home Faculty and provide documentation. Academic accommodation cannot be granted by the instructor or department. Please note that in all courses offered by the Department of French Studies, this same requirement will also apply to assignments worth less than 10% of the final grade. Final examinations must be written at the scheduled time unless formal alternative arrangements for a Special Examination have been approved (by the instructor, the Department and the Home Faculty Dean's Office) based on valid documented grounds.

A downloadable Student Medical Certificate can be found here:

[http://www.uwo.ca/univsec/academic\\_policies/rights\\_responsibilities.html](http://www.uwo.ca/univsec/academic_policies/rights_responsibilities.html)

### **Support services**

Students who are in emotional/mental distress should refer to Health and Wellness website

[http://www.health.uwo.ca/mental\\_health](http://www.health.uwo.ca/mental_health) for a complete list of options about how to obtain help.

### **Statement on Plagiarism, Cheating and other Scholastic Offences**

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence in the Academic Handbook available on the Academic Calendar website, here:

participation components and/or assignments worth 10% or more of their final grade must apply to the Academic Counselling office of their home Faculty and provide documentation. Academic accommodation cannot be granted by the instructor or department. A student seeking academic accommodation for any work worth **less** than 10% must contact the instructor and follow the course specific instructions provided on the course outline. Final examinations must be written at the scheduled time unless formal alternative arrangements for a Special Examination have been approved (by the instructor, the Department and the Home Faculty Dean's Office) based on valid documented grounds.

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here: <http://www.westerncalendar.uwo.ca/2016/pg113.html>

### **Policy on Attendance**

“Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course, will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course. The Dean of the Faculty offering the course will communicate that decision to the Dean of the Faculty of

Registration.” ([http://www.uwo.ca/univsec/academic\\_policies/examinations.html](http://www.uwo.ca/univsec/academic_policies/examinations.html))

### **Important Academic Information for Students Taking Courses in the Department of French Studies**

[http://www.uwo.ca/french/undergraduate/counselling/academic\\_information/index.html](http://www.uwo.ca/french/undergraduate/counselling/academic_information/index.html)