

COURSE OBJECTIVES

By the end of the course, students will be expected to:

The laboratory can also be used for independent study on a first-come, first-served basis if you want to review any lab material on your own time. Please check the schedule on the door before entering you cannot use the laboratory if there is a scheduled course laboratory session in progress.

PLEDGE FROM YOUR PROFESSOR:

As a French teacher, I commit myself to imparting generously and professionally to my students the knowledge of the language which I hold; and to being

TIMETABLE

Date

In the Classroom

In the Laboratory

Week 1

May 1

<u>Date</u>	<u>In the Classroom</u>	<u>In the Laboratory</u>
May 27		Test 1
May 28		No Laboratory
May 29		
Week 4		
June 1		
June 2		
June 3		Conversations / Exercises
June 4		
June 5		
Week 5		
June 8		
June 9		
June 10		

<u>Date</u>	<u>In the Classroom</u>	<u>In the Laboratory</u>
Week 6		
June 15		Test 2
June 16		
June 17		No Laboratory
June 18		No Laboratory
June 19		

Important: The Tests will always be held during the Friday class.

Bon succès dans le cours French 1002 !

1. Plagiarism, Cheating and Other Scholastic Offences

directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site:

<http://www.uwo.ca/univsec/handbook/appeals/scholoff.pdf>. [1]

... c Offence Policy [2]), to be a serious scholastic offence and will apply the UWO policy to deal with all cases detected.

Sometimes students commit plagiarism without being fully aware they are doing so. It is each student's responsibility to be informed about what constitutes plagiarism and to take steps to avoid committing this scholastic offence by learning how to make proper use of sources. If you are uncertain about how to acknowledge sources you have used, consult your instructor before submitting the assignment. The UWO Ombuds Office publishes a useful guide that will help you avoid committing a mistake of this nature that could have serious consequences. [3]

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be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western

Other forms of academic dishonesty, including but not limited to cheating on tests and examinations, will also be dealt with seriously according to the terms of University policy.

Please note that when evidence of a scholastic offence is detected, it is the Chair of the Department (or designate) who directs the investigation, and who makes a finding and

adjustment to your fees in the event that you are dropped from a course for failing to have the

Please note that you are responsible for ensuring that you have successfully completed the prerequisites for this course. Lack of prerequisites cannot be used as grounds for an appeal. You are responsible for ensuring that this course is not an anti-requisite for another course you have already taken.

The French Placement Test is a mandatory requirement for any student taking a French course for the first time at Western who has not successfully completed Grade 12U French. You must submit the results of the test to the Department of French Studies office so that they will appear on your academic record. The Department of French Studies reserves the right to place you in a course that is appropriate to your level, based on the level of secondary school French you have completed. For example, if you have completed grade 12U French, you will not normally be eligible to enroll in French 1002 or 1010.

Under no circumstances will a student will be allowed to take a language course in the series 1002, 1010, 1900E/1910, 2900, 2905A/B-2906A/B or 3900, concurrently with another language course that is a prerequisite for it.

3. Where to Go for Help

The website of the Office of the Registrar is a valuable resource for information about many administrative aspects of your studies at Western:

<http://www.registrar.uwo.ca/>

If you have any concerns about your progress with the academic material in a course, you should not hesitate to contact your instructor.

For advice on courses and programs / modules offered by the Department of French Studies, you should inquire at the Department office (UC 138) to find out the office hours of our academic advisors, who will be pleased to counsel you on your options.

If, due to circumstances beyond your control such as illness, you have to miss class for an extended period and/or you cannot meet assignment deadlines or write tests/exams at the scheduled times, you should arrange to submit documentation of the circumstances to the academic counseling office of your Home Faculty.

If you are feeling extremely stressed out or overwhelmed by your studies and/or personal circumstances, or if you feel you might be suffering from depression, the University has services to help you. Contact the Student Success Centre at: (519) 661-3559. After hours, contact the

5. Debarment from Final Examination for Excessive Unjustified Absence

With the exception of distance studies and on-line courses, attendance in all classes is an obligatory component of all courses in the Department of French Studies.

The UWO Handbook of Academic and Scholarship Policy [5] states the following: Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the Department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course. The Dean of the Faculty offering the course will communicate that decision to the Dean of the Faculty of registration.

6. Academic Appeals

The UWO Handbook of Academic and Scholarship Policy sets out the policy for grade appeals [6]

Students should note that the first step to take if they wish to contest a mark is to discuss the matter with the instructor. A student who wishes to pursue an appeal after consulting the instructor must appeal in writing to the Undergraduate Chair of the Department of French Studies, Dr. Karin Schwerdtner, kschwerd@uwo.ca.

Instructors in the Department of French Studies will not entertain requests to have a mark

external reasons (e.g. maintaining a scholarship or gaining admission to a professional school or other academic program). In order to be given consideration, any academic appeal or informal request for reconsideration of a grade must be based on appropriate grounds of the kind set out in the UWO appeals policy.

7. References

[1] <http://www.uwo.ca/univsec/handbook/exam/crsout.pdf>

[2] <http://www.uwo.ca/univsec/handbook/appeals/scholoff.pdf>

[3] <http://www.uwo.ca/ombuds/student/cheating.html>

[4] http://www.uwo.ca/univsec/handbook/appeals/accommodation_religious.pdf

[5] <http://www.uwo.ca/univsec/handbook/exam/attendance.pdf>

[6] <http://www.uwo.ca/univsec/handbook/appeals/appealsundergrad.pdf>
<http://www.uwo.ca/univsec/handbook/appeals/appealsgrad.pdf>