

**FRANÇAIS 2906B**

**LANGUE & EXPRESSION**







(Présences = 5%, Participation active = 5%, Tests sur WebCT = 7.5%, Test final = 7.5%).

Multimedia lab exercises will include listening comprehension exercises, group discussions, pronunciation exercises, applied grammar and vocabulary exercises, and oral presentations to the class. Lab attendance is mandatory.

**Examen final (30%): June 22**

The final exam assesses your knowledge of the material covered in class. Information about the structure of the exam will be provided in the last week of classes. The final exam is 3 hours long. No aids are allowed.

**IMPORTANT ACADEMIC AND ADMINISTRATIVE INFORMATION**

- 1. Plagiarism, Cheating and Other Scholastic Offences**
  - UWO stateme

will receive no adjustment to your fees in the event that you are dropped from a course

- Please note that you are responsible for ensuring that you have successfully completed the prerequisites for this course. Lack of prerequisites cannot be used as grounds for an appeal. You are responsible for ensuring that this course is not an antirequisite for another course you have already taken.
- The French Placement Test is a mandatory requirement for any student taking a French course for the first time at Western who has not successfully completed Grade 12U French. You must submit the results of the test to the Department of French Studies office so that they will appear on your academic record. The Department of French Studies reserves the right to place you in a course that is appropriate to your level, based on the level of secondary school French you have completed. For example, if you have completed grade 12U French, you will not normally be eligible to enroll in French 1002 or 1010.
- Under no circumstances will a student will be allowed to take a language course in the series 1002, 1010, 1900E/1910, 2900, or 3900, concurrently with another language course that is a prerequisite for it.

### **3. Where to Go for Help**

- The website of Office of the Registrar is a valuable resource for information about many administrative aspects of your studies at Western: <http://www.registrar.uwo.ca/>
- If you are having difficulty with the academic material in a course, you should not hesitate to contact your instructor.
- For advice on courses and programs / modules offered by the Department of French Studies, you should inquire at the French Department office (UC 138) to find out the office hours of our academic advisors, who will be pleased to counsel you on your options.
- If, due to circumstances beyond your control such as illness, you have to miss class for an extended period and/or you cannot meet assignment deadlines or write tests/exams at the scheduled times, you should arrange to submit documentation of the circumstances to the academic counseling office of your Home Faculty.
- If you are feeling extremely stressed and/or personal circumstances, or if you feel you might be suffering from depression, the University has services to help you. Contact the Student Development Centre at: 661-3031 or 661-

note that in all courses offered by the Department of French Studies, this same requirement will also apply to assignments worth less than 10% of the final grade.

- No term work may be submitted after the last day of classes for a course unless the student has successfully petitioned for Incomplete Standing on the basis of documentation submitted to the Academic Counselling office of her or his Home Faculty,
- Final examinations must be written at the scheduled time unless formal alternative arrangements for a Special Examination have been approved (by the instructor, the
- Academic accommodation is given for Religious Holidays students should be careful to check the policy well in advance and be sure to follow the proper steps outlined in the University Calendar. [4]

#### **5. Debarment from Final Examination for Excessive Unjustified Absence**

- With the exception of distance studies and on-line courses, attendance in all classes is an obligatory component of all courses in the Department of French Studies.
- The UWO Handbook of Academic and Scholarship Policy [5] states the following: *Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the Department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course. The Dean of the Faculty offering the course will communicate that decision to the Dean of the Faculty of registration.*

#### **6. Academic Appeals**

- The UWO Handbook of Academic and Scholarship Policy sets out the policy for grade appeals [6]
- Students should note that the first step to take if they wish to contest a mark is to discuss the matter with the instructor. A student who wishes to pursue an appeal after consulting the instructor must appeal in writing to the Undergraduate Chair of the Department of French Studies, Dr. Jacques Lamarche: lamarche@uwo.ca.
- Instructors in the Department of French Studies will **not** entertain requests to have a

mark for external reasons (e.g. maintaining a scholarship or gaining admission to a professional school or other academic program). In order to be given consideration, any academic appeal or informal request for reconsideration of a grade must be based on