

Western Foot Patrol
Western University
Room 57, University Community
Centre London, Ontario N6A3K7

July 2024

Get involved! Volunteer with Western Foot Patrol

Thank you for your interest in volunteering for Western Foot Patrol (WFP)! WFP is a free service that promotes safety and offers safe walks on the main and affiliate college campuses. WFP gives members of the University community the opportunity to take an active role in making our campus a safe and secure place to live, work, and study.

Applications can be submitted via email at wfp@uwo.ca. Please download and save the blank application to your computer, 51(a)-78 (ur

Keep this sheet for your records

If you pass the interview and reference checks, you will be given a conditional offer pending the results of the Vulnerable Sector Check, and invited to attend training. At training you will be asked to sign . Make sure that you have read it before your interview. Please ask the interviewer any questions you may have. Here is a copy of the terms you will agree to in the contract

- x I agree that I can attend the shifts that I have suggested and that I understand that WFP will choose one shift from the list of shifts which I will work each week.
- x I understand that during Holidays and the April and December exam periods all regular shifts are needed but I will be asked to sign up for shifts during these periods.
- x I will provide at least 48hrs notice for shift cancellations (unless due to illness, emergency or extenuating circumstances). I understand that I will then have to pick up another shift at another time as long as I am available.

- x I will attend the training session(s) for the positions I hold and will follow the instructions given in those sessions carefully.
- x I will not violate any federal or provincial laws, municipal by-laws or university policies governing conduct.
- x I will not show up for duty under the influence of alcohol or cannabis, or any illegal drug or substance.
- x At shift start, I will assume responsibility for my equipment. I will notify the Operations Manager of any damage or malfunctions.
- x While on duty, I will: follow the direction of the Operations Manager and/or Foot Patrol Staff; remain in my specified patrol zone unless otherwise instructed by the Operations Manager; offer safe escort services on campus when requested; never separate from my partner; notify the Operations Manager of all observed suspicious or criminal activities as soon as safely possible; be diligent in patrolling my specified zone when not providing escorts; be courteous at all times; refuse to perform any activity which I believe threatens my safety; represent the Western Foot Patrol in a manner consistent with its public image.
- x I will not physically intervene in the event of a dangerous or criminal incident, but will remove myself safely from the situation, and notify



Western Foot Patrol
Volunteer Application Form

References

Please provide the names of two references such as high school teachers, professors, employers, residence dons, etc. Please do not use family or friends.

1. Name	Position/Title
Organization	City/Prov
HomePhone	WorkPhone

How do you know this person?

How long have you known this person? Email

2. Name	Position/Title
Organization	City/Prov
HomePhone	WorkPhone

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Short Answer Questions

Why are you interested in volunteering with Western Foot Patrol?

Please list your work and volunteer experience (job/volunteer title, company/organization, and dates)

As a volunteer, what would make you feel appreciated?

As Western Foot Patrol provides safety services to the Western Community, Western Foot Patrol requires a Vulnerable Sector

Western Foot Patrol

Patroller Position Description

Purpose

Increase campus safety through safe escorts, patrols, visible presence and reporting

Activities & Responsibilities

- x Provide safe escorts, walking customers to their destination
- x Patrol designated areas, as instructed by OM
- x Works as a team with patrol partner, OM, other volunteers and staff
- x Adhere to WFP policies, procedures, pre-shift instructions, guidelines
- x Use proper care for all equipment signed out under name including jacket/vest, flashlight, radio, etc.
- x Report all criminal, suspect and/or dangerous activity observed to the OM
- x Refrain from interfering/intervening in any criminal or dangerous incidents
- x Assist trained professional in emergency situations, as needed
- x Record malfunctioning street lights during audits
- x Conduct Emergency Phone checks
- x Provide customers with excellent service
- x Maintain confidentiality of customers and volunteers

Qualifications

Challenges

At times, walk long distances and walk in unpleasant weather conditions

Success Measures

Complete safe escorts and work visits
Patrol assigned area(s) of campus
Report suspicious, illegal or unsafe situations
Customer satisfaction through surveys or random compliments/complaints

Training

Patroller training
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