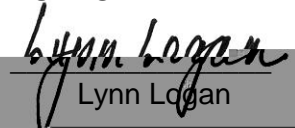


POLICY: SHARPS DISPOSAL			NUMBER: S-27
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PREPARED BY: Facilities Management (FM)	AUTHORIZED BY  Lynn Logan	CLASSIFICATION: Safety Procedure	EFFECTIVE: July 1, 2015
			SUPERSEDES: September 1, 2004

In all instances, it is the responsibility of the original sharps user to resolve issues of inappropriate disposal. Where the original sharps user is not readily available or identifiable, this procedure must be used.

DEFINITIONS:

1. **SHARPS:** In general, sharps are any item, tool or piece of equipment which are primarily intended to scrape, cut or puncture. This may include caretaking/trades items as well as laboratory and medical items. Glassware disposal procedures exist and therefore are not covered by this procedure.
 - i. **Non-Contaminated:** This includes items such as razor blades that have not been used in a laboratory setting an Tf1 0 0 1 488.5 64.0 Tm0 g[]ncludes -28(ca)13(r)-3(eta)104 5

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3.2. **Supervisor:** Upon being notified of an inappropriately disposed of sharp:

- a. Tend to injured worker, if any;
- b. Notify Responsible User (laboratories, clinics, preparation rooms, etc) or Residence Don.
- c. Investigate in an attempt to resolve issue;
- d. Complete Accident/Incident Report Form.

4. DISPOSAL OF FULL SHARPS CONTAINER:

When contents of sharps collector reach the _____ mark, notify Occupational Health and Safety and request a biohazard waste pickup (extension 84747).

IN CASE OF PERSONAL CONTACT WITH CONTAMINATED SHARP:

If you have touched, been cut by or punctured with a contaminated sharp you should immediately wash the contact area thoroughly. Contact your Supervisor and get immediate medical attention. Inform the Emergency Attendant that you have been exposed to a potential biohazard.