

POLICY: SAFETY FOOTWEAR			NUMBER: S-1
			Page 1 of 3
PREPARED BY: Facilities Management (FM)	AUTHORIZED BY: Andrew Konowalchuk	CLASSIFICATION: Safety Policy	EFFECTIVE: February 14, 2024
			SUPERSEDES: February 23, 2023

Facilities Management personnel (as described below) are required, as a condition of employment, to wear CSA approved safety footwear according to the guidelines outlined below.

A. GROUP I

Grade I, exterior green patch.

Affected Occupations:

Stationary Engineers
Landscape personnel
Trades personnel

Stores personnel
Trades Managers
Facilities Development & Engineering staff (when at a construction site)

B. GROUP II

Grade II, yellow patch. (minimum required)

Affected Occupations:

Caretakers
Mailroom personnel

PROCEDURE FOR REIMBURSEMENT FOR CUPE MEMBERS:

Annual safety shoe reimbursement:

All active CUPE 2361 employees are entitled to an annual safety shoe reimbursement. Payment is made via direct deposit pay.

Winter boot reimbursement:

All active CUPE 2361 Landscape employees are entitled to an annual winter boot reimbursement. Payment

POLICY:
SAFETY FOOTWEAR

NUMBER:
S-1

Page 2 of 3

PROCEDURE FOR REIMBURSEMENT FOR IUOE MEMBERS:

Annual safety shoe reimbursement:

All active IUOE Local 772 Regular Full-Time employees are entitled to an annual safety

POLICY:
SAFETY FOOTWEAR

NUMBER:
S-1

Page 3 of 3

Appendix A: Safety Shoe Reimbursement Form

Rec'd: - Submit to supervisor for signature

CHECK THE

2 years

LAST NAME _____ FIRST NAME _____

5 WAYS TO LACE FOR COMFORT

Find the one that's
right for you!