

Ontario Agency for Health Protection and Promotion (Public Health Ontario) [Planning health promotion programs: introductory workbook. 5th ed. Toronto, ON: Queen's Printer for Ontario; 2018-
https://www.publichealthontario.ca/en/health-topics/public-health-practice/program-planning-evaluation/planning-programs](https://www.publichealthontario.ca/en/health-topics/public-health-practice/program-planning-evaluation/planning-programs)

E. Evaluation

Your grade will be calculated according to 2.3 (e)7ntario).

Computermarked multiplechoice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating

Lateassignments will receive an automatic 5% deduction if not handed in by the due date and a subsequent 2% deducted for every 24hour period after the due date.

Any concerns regarding group assignments should be discussed with the instructor immediately. A more detailed outline of the assignments will be presented during our first session and posted on OWL.

Quizzes/Exams

Quizzes will test students on course materials, including lecture videos, media videos, and required readings. Computermarked multiplechoice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating.

Policy on missed quizzes

In the event that a student misses a quiz for medical reasons, religious reasons or other extenuating circumstances, appropriate supporting documentation MUST BE provided in writing. Medical documentation m-3 (.4 (i)-2/s)-1.7 tue1 p51.3 ()-1.217 TD (n)2.2 (g)2.6 r0.7 (i)-3n1 (e)-6(i6-6.6 to.3 d)10.1 0.00

disrespectful by the professor who will use her discretion in deciding how best to deal with the situation. If disruptive behaviour persists, the professor may ask the offending student/s to stop talking the course. The professor has the right to remove any posted content without warning.

Contingency plan for in person pivoting to online learning

Contingency plan for an in person class pivoting to 100% online learning:

In the event of a COVID-19 resurgence during the course that necessitates the course delivery moving away from face-to-face interaction, all remaining course content will be delivered entirely online, either synchronously (i.e., at the times indicated in the timetable) or asynchronously (e.g., posted on OWL for students to view at their convenience). The grading scheme will not change. Any remaining assessments will also be conducted online as determined by the course instructor.

In the event of a COVID-19 resurgence during the course that necessitates the course delivery moving away from face-to-face interaction, tests and examinations in this course will be conducted using a remote proctoring service. By taking this course, you are consenting to the use of this software and acknowledge that you will be required to provide personal information (including some biometric data) and the session will be recorded. Completion of this course will require you to have a reliable internet connection and a device that meets the technical requirements for this service. More information about this remote proctoring service, including technical requirements, is available on Western's Remote Proctoring website at:

Course content questions	Refer to the OWL Resources (notes, calendar, etc) Email the instructor.
Grade disputes and requests for appeals	A student requesting an appeal to a specific course with respect to a grade for an assignment or examination must first contact their instructor to discuss such matters. Visit the following website for guide on submitting an appeal: https://uwo.ca/fhs/policies/appeals.html

The universitywide descriptor of the meaning of letter grades, as approved by Senate:

A+	90-100	One could scarcely expect better from a student at this level
A	80-89	Superior work that is clearly above average
B	70-79	Good work, meeting all requirements and eminently satisfactory
C	60-69	Competent work, meeting requirements
D	50-59	Fair work, minimally acceptable.
F	below 50	Fail

It is expected that the grades for this course will fall between 68%-72%. In the event that the course average falls outside this range, a constant may be added (or subtracted) from each student's grade, by the instructor, to bring the class average in line with school policy.

Student Code of Conduct

The purpose of the Code of Student Conduct is to provide a fair and equitable environment for all students and to ensure that the University of Western Ontario remains a place of learning and discovery.

Students who experience an extenuating circumstance (illness, injury, or other extenuating circumstance) sufficiently significant as to temporarily render them unable to meet academic requirements, may submit a request for academic consideration through the following routes:

- (i) For medical absences, submitting a Student Medical Certificate (SMC) signed by a licensed medical or mental health practitioner, in order to be eligible for Academic Consideration; or
- (ii) For nonmedical absences, submitting appropriate documentation (e.g., obituary, police report, accident report, court order, etc.) to academic advising office in their Faculty of registration, in order to be eligible for academic consideration.

Students seeking academic consideration:

- Are advised to consider carefully the implications of postponing tests or midterm exams or delaying handing in work;
- Are encouraged to make appropriate decisions, based on their specific circumstances, recognizing that minor ailments (e.g., upset stomach) or upsets (e.g., argument with a friend) are not normally an appropriate basis for a self-reported absence;
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Course Schedule

WK	Date	Course Content	Assignment Due Dates
1	Jan 8 - 14	<p>In-person Session: Monday Jan 8th, 4:30pm</p> <ul style="list-style-type: none"> Welcome and assignment overview <p>Lecture: Health Promotion Overview</p> <ul style="list-style-type: none"> Ottawa Charter Assumptions of Health Promotion <p>Readings: Text Chapter 1, pages 913– Assumptions of Health Promotion & Program Planning.</p> <p>Ontario Agency for Health Protection and Promotion (Public Health Ontario). At a glance: The six steps for planning a health promotion program. Toronto, ON: Queen's Printer for Ontario; 2015. https://www.publichealthontario.ca/media/documents/s/2015/sixstepsplanninghp-programs.pdf?la=en</p>	
2	Jan 15 - 21	<p>In-person Session: Monday Jan 15th, 4:30pm</p> <ul style="list-style-type: none"> Working in teams Assignment Q and A <p>Lecture: Health Promotion Program Planning</p> <ul style="list-style-type: none"> Starting the Planning Process (Overview of Steps) Managing the Planning Process Situational Assessment/Needs Assessment <p>Audio Presentations: Planning Health Promotion Programs Parts 2 to 4</p> <p>Readings: Chapter 4, (pg 90–100)</p> <p>Ontario Agency for Health Protection and Promotion (Public Health Ontario). Planning health promotion programs: introductory workbook 5th ed. Toronto, ON: Queen's Printer for Ontario; 2018. Steps 1 -2, pg 527</p> <p>Bartholomew et al. (1998). Intervention Mapping: A Process for Developing Theory and Evidence-Based Health Education Programs.</p>	

Jan 22 - 28

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4	Jan29 – Feb 4	<p>In-person Session: Monday Jan 30th, 4:30pm</p> <ul style="list-style-type: none"> • Assignment Progress Update – person from each group will provide a 30 to 60 sec update as to where their group is at with the assignment. • Assignment Q and A <p>Lecture: Evaluation Overview</p> <ul style="list-style-type: none"> • Evaluation Overview • Evaluation Types • Evaluation Standards <p>Readings: Text Chapter 13</p>	<p>Group Assignment #1 – submit via OWL Assignments Due Sat. Feb 4, 11:55pm.</p>
5	Feb5 - 11	<p>Quiz #1 OWL Monday Feb 6th, 4:30pm. Inclusive of weeks 1 to 3.</p> <p>Lecture: Evaluation Step 1</p> <ul style="list-style-type: none"> • Focus the Evaluation • Evaluation Matrix <p>Readings: CDC: Putting Together an Evaluation Matrix - https://www.cdc.gov/std/program/pupestd/PURSTD_Eval_Matrix_ShortGuide_Final.pdf</p>	<p>Peer Feedback Assignment Due</p>

Lecture Evaluation Step 2 Continued

- Data collection Sources Continued

Readings:

Gill, P., Stewart, K., & Chadwick, D. (2008). Methods of data collection in qualitative