with ideas differing from those of classmates and the instructor will be listened to with respect. Those wishing to speak will be acknowledged by raising of the hand.

Food and drinks may be consumed but should not cause a disturbance for other students. All waste materials are to be deposited into the appropriate containers within the classroom at breaks or the conclusion of the class.

**Lecture Notes & Course Resources**
Good note-taking skills are important, if not essential, in both the academic environment and in your work life.  For these reasons, the responsibility for note-taking in class is that of the students.

For topics not covered in the text, a significant percentage of the course PowerPoint Presentation slides are available on OWL. **For topics covered in the text, the PowerPoint slides available will be minimal.**

There are a large number of reference documents available on our OWL site that may assist you with research for the assignment. Posted documents and portions of posted documents that are mandatory reading are identified with LEARNING OBJECTIVES that provide scope of expected learning. It is the responsibility of the student to access the required documents. It is the instructor's expectation that students who miss a class will consult the class OWL site and/or consult with a classmate for any missed materials and review the content of the class discussions.

**Evaluation**

10%  Individual Participation

This will include completing on-line activities such as quizzes, journal entries and peer evaluations of 10 other group

There will be no exceptions except for valid, extenuating circumstances (death in family, incapacitating illness, etc) which

## Scholastic Offences

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following website:
http://www.uwo.ca/univsec/handbook/appeals/scholastic_discipline_undergrad.pdf .

Additionally,

1. All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com (http://www.turnitin.com ).
2. Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating.


## Support Services

There are various support services around campus and these include, but are not limited to:

1. Student Development Centre -- http://www.sdc.uwo.ca/ssd/
   Student Development Services offers a variety of academic, personal, and career-related services to meet the needs of Western's undergraduate and graduate students. Their services are free for current students & recent grads
2. Services for Students with Disabilities http://www.sdc.uwo.ca/ssd/
   Student Development Services has staff members who specialize in assisting students with various disabilities to adjust to the university environment. These disabilities include, but are not limited to, vision, hearing and mobility impairments, learning disabilities, chronic illnesses, chronic pain, and attention deficit/hyperactivity disorders.
   Contact Information
   Main Office: (519) 661-2147
   Appointments: (519) 661-2147
3. Student Health -- http://www.shs.uwo.ca/student/studenthealthservices.html
4. Registrar's Office -- http://www.registrar.uwo.ca/
5. Ombuds Office -- http://www.uwo.ca/ombuds/