

organizations

6 - Learning Perspective

Student learning is the shared responsibility of both students and the faculty. Every attempt will be made to make classes stimulating and motivating using active learning principles. Active student involvement is expected. Students are expected to come to class prepared and ready to participate, work collaboratively with, and contribute to the learning of their classmates, and to notify the instructor if the pace of the lectures is too fast or too slow. Comments, suggestions and constructive feedback are always welcome and appreciated.

7 - Student Responsibilities

Students are expected to attend all classes as material covered during lectures may not be in your readings and the majority of material for the final exam will come from classroom content, including group presentations. It is the students' responsibility to complete the required readings and come to class prepared to discuss the content outlined. Responsibility for note-taking is that of students. If you are having any problems or difficulties with any aspect of the course, please contact the course instructor.

8 - Learning Environment

Courtesy and respect for the learning environment is expected. Students are expected to arrive at lectures on time. It is expected that students will be considerate of their colleagues and the instructor. Students are reminded to keep any noise and disruption to an absolute minimum in class, and to use email judiciously and not frivolously. Cell phone, MSN, email or internet use in the classroom is strictly prohibited.

9 - Course Evaluation

Students' academic performance will be assessed in the following ways:

	Percentage of grade	Due date
A. Health Management Article critique	15%	March 4 th
B. Online Midterm	10%	Week of February 28 – March 4

C. Group Project		
<ul style="list-style-type: none"> 1. Outline 2. Group Presentation 3. Group Paper 	<ul style="list-style-type: none"> 5% 10% 20% 	<ul style="list-style-type: none"> January 28th Between March 17th and April 7th March 8th
D. Participation	5%	Peer assessments due March 4 th
E. Final examination	35%	TBD

A. Health Management Article Critique (15%)

In your assigned groups, you will be asked to discuss and critically appraise four articles related to management. On assigned days (see course schedule) during the second half of class, students will convene into their assigned groups and discuss the article

Each student will be assigned to a group of 4-5 students. Each student will be responsible for presenting one article to the group and leading a discussion. The group will then discuss the article and provide feedback to the presenter. The group will also be responsible for providing feedback to the presenter. The group will also be responsible for providing feedback to the presenter.

B. Online Midterm Exam (10%)

Online midterm exam scheduled between Feb 28th and March 4th based on the four discussion articles.

C. Group Project and Presentation (35%)

In your groups you will be asked to pick a healthcare organization that you will research to identify the structure, function and future suggestions for innovation of the organization. Your group will form the management team of this particular organization and you will write a report outlining your organization. As a group you will need to include the following requirements:

- What is the primary mandate of the organization
- What is the history of the organization
- How are they governed
- What is the funding structure of the organization
- Who is the target population of the organization – Whom do they service
- Complete a SWOT analysis of the organization: Strengths, Weaknesses, Opportunities and Threats
- What are the barriers to providing service
- What are the current management practices of the organization
- Describe the employee relations within the organization
- Are there other organizations doing similar or complimentary work – if so how or are they collaborating with them
- Develop or identify ways which the organization will need to innovate or transform to continue delivering quality healthcare services in the future

There are **three** parts to this assign

- **Part 2, due on March 3rd, is a 15 - 20-page final report (worth 20%) based on your outline.**

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C. Participation (5%)

Late Assignments & Make-Up Examinations:

Late assignments will not be accepted unless there is a legitimate medical or compassionate reason. The University of Western Ontario's Policy on Accommodation for Medical Illness can be found at the following website;

https://studentservices.uwo.ca/secure/medical_accommodations_link_for_OOR.pdf

Medical documentation is required in all circumstances. Please note, it is the student's responsibility to inform the course instructor of any problems ***prior*** to the examination. Exams may only be re-scheduled for legitimate medical or compassionate reasons. **Students who for medical or compassionate reasons cannot write a scheduled test or examination must submit medical documentation directly to the Academic Counselor in the BHSc Office and obtain permission for special examination arrangements. The Academic Counselor will determine if accommodation is warranted.**

Lateness and lateness penalties

You are expected to complete and turn your assignments in on time.

- **5% will be deducted each day** past the due date (including weekends) unless there is documentation indicating that the student was seriously affected by illness and could not reasonably be expected to meet his/her academic responsibilities. Please see the excerpt above from the University's policy on accommodating medical illness indicating the process and your responsibilities if you are seriously affected by illness.

11 - Grading Criteria

Grading criteria is based on university-wide descriptors approved by the Senate:

- A+ 90-100 Exceptional
- A 80-89 Superior work which is clearly above average
- B 70-79 Good work, meeting all requirements, and eminently satisfactory
- C 60-69 Competent work, meeting requirements
- D 50-59 Fair work, minimally acceptable
- F below 50 Fail

12 – Weekly schedule and required reading

Required readings will be posted or put on reserve at the library the Friday after class for the following week. There is no text book.

The following schedule and topics is subject to change at the discretion of the instructor.

<p>Week 4 January 27, 2011</p>	<p>Leadership Team management Innovation in leadership qualities for the 21st century</p>	<p>Group article discussion</p>	<p>Group outline due Jan.28th by 4:30pm</p>
<p>Week 5 February 3, 2011</p>	<p>Human Resources Recruitment and retention Managing in an unionized environment Legal, ethical, legislative issues</p>	<p>Guest lecturer: Angela Ritchie, Public Health Promoter, Huron County Health Unit – Youth development and engagement program lead Importance of youth engagement and development as a recruitment and retention tool</p>	
<p>Week 6 February 10, 2011</p>	<p>Strategic Planning Operational planning Fiscal Planning Budget and resource allocation</p>	<p>Group article discussion</p>	
<p>Week 7 February 17, 2011</p>	<p>Managing multi-disciplinary teams Collaboration across organizations Careers in Healthcare</p>	<p>Group article discussion</p>	

Week 8 February 24, 2011	Spring Break	ENJOY!	
Week 9 March 3, 2011	Promotion of a culture of safety Management of quality and risk Program management	Guest lecturer: Cherie Dolmage, Director of Clinical Services, Listowel, Wingham Health Care Alliance	Management article critique due March 4 th , by 4:30pm Online Midterm Feb 28 – March 4
Week 10 March 10, 2011	Case study: Public Health management of H1N1	Guest lecturer Christina Taylor, Public Health Manager, Huron County Health Unit, Infectious Disease Team	
Week 11 March 17, 2011	Student Presentations		Final Paper is due Friday March 18 th by 4:30pm Group presentation material is due Monday March 14 th
Week 12 March 24, 2011	Student Presentations		Group presentation material is due Monday March 21 st

Week 13 March 31, 2011	Student Presentations		Group presentation material is due Monday March 28 th
Week 14 April 7, 2011	Finish presentations Wrap up Final review of course material for final exam		Group presentation material is due Monday April 4 th