





Manuel Quinones, PhD	Mon, Wed, Fri 1:30pm – 2:20 pm		
mquinon2@uwo.ca	in person		
Mon, Wed			
Jessica White Reed Zehr			

All course information including grades, assignment outlines, deadlines, etc. are available via OWL Brightspace. Download the Brightspace Pulse App to stay up-to-date on course communication and enable your notification settings within "Communications" in the top toolbar. Check the website regularly for course announcements.

Student work is expected to be original. Plagiarism is a serious academic offence and could lead to a zero on the assignment in question, a zero in this course, or your expulsion from the university. You are plagiarizing if you insert a phrase, sentence or paragraph taken directly from another author without acknowledging that the work belongs to him/her. Similarly, you are plagiarizing if you paraphrase or summarize another author's ideas without acknowledging that the ideas belong to someone else. All papers may be subject to submission for textual similarity review to the com (s)8.8e.(.6 (ual)2b4(f)-17.j 8.6 (a2.6.5 (f)-17.5 (y)h.m)-17.5 (o) (7p/.2 ()]TJ6.5)13.57[anot)]

marks. <u>Please don't ask me to do this for you; the response will be "please review the</u> course outline where this is presented

You have the right to appeal any grade within this course. The grounds for a grade appeal may be one or more of: medical or compassionate circumstances, extenuating circumstances beyond the student's control, bias, inaccuracy, or unfairness. All grounds advanced in a request for relief must be supported by a clear and detailed explanation of the reasons for the request together with all supporting documentation.

Appeals generally proceed in this order:

- 1. Course instructor (informal consultation)
- 2. Department Chair (submission of written request)
- 3. The Dean of the Faculty (submission of written request)

In the case of perceived procedural unfairness, steps 2 and 3 are carried out within the Department and Faculty offering the course. In the case of extenuating medical or compassionate circumstances that impact on a grade, steps 2 and 3 are carried out within a student's Home Department and Faculty.