

Format for First Year Report

When you prepare your first year report, follow these guidelines:

- x The maximum number of pages allowed is 25 (including all figures, tables, references and vitae). Pages must be numbered.
- x The first page of the report must be a title page, on which is presented ONLY the following information
 - o The title of the report
 - o Your name and e number.

June 13, 2018

Several key points when choosing to include an appendix

1. The appendix may only contain supporting experimental details and characterization information. There can be no additional discussion of results. Typical information found in the appendix may include some of the following: experimental details, melting points, R_f value, summaries of IR and NMR (^1H NMR, ^{13}C NMR, COSY, NOE, etc) data, combustion analysis, HRMS. It may also include computer programs or other lengthy information.
2. Raw data, such as NMR spectra, may be included where warranted.
3. The appendix is not intended to make it look as if someone did more work, and it can not be used to expand the report beyond the standard 25 page limit except for the purposes described above. Including an appendix does not give one student an advantage over another.